

Grand Valley Public Library Board

Minutes Wednesday September 14, 2022

PRESENT

Chair: Carol Hall

Vice Chair: Julie Van Alstine

Board Members: Rahmatu Etti-Balogun

East Garafraxa Rep.: Fran Pinkney

Town of Grand Valley Rep.: Philip Rentsch

CEO: Joanne Stevenson

REGRETS

Amaranth Rep.: Steve Niedzwiecki

Board Member: Shane di Benedetto

1. **Call to order:** CEO 7:18 p.m.
2. We [I] would like to acknowledge that we are on the the Haldimand Tract, land promised to the Haudenosaunee (**HOE day na shun ay**) people of Six Nations, which includes six miles on each side of the Grand River. This territory is the traditional territory of the Neutral, Anishnaabeg (**On ish KNOB eck**), and Haudenosaunee (**HOE day na shun ay**) Peoples.
3. **Approval of the agenda.**
MOTION #1: Moved by J. Van Alstine, seconded by R. Etti-Balogun, that the agenda be approved
4. **No declaration of any conflicts of interest at this time.**
5. **Minutes of the June 8, 2022 meeting.**
MOTION #2: Moved by J. Van Alstine, seconded by R. Etti-Balogun, that the minutes of the June 2022 meeting, be approved.
6. **Business arising from the minutes.**
OLA Annual Institute on Library as Place Report - reviewed
7. **Correspondence.**
Partnering Letter – Family Transition Place
MOTION #3: Moved by F. Pinkney, seconded by J. Van Alstine that the correspondence by received and the CEO to revise letter to be returned.

Ontario Library Service Newsletter – July 2022 – email
Orica Canada Donation - \$3,000

MOTION #4: Moved by R. Etti-Balogun, seconded by F. Pinkney that the correspondence be received.

8. Financial Report.

8.1 Operating.

MOTION #5: Moved by J. Van Alstine, seconded R. Etti-Balogun, to accept the reviewed operating expenses for June (\$25,112.34), July (\$40,242.33) and August (\$39,652.57)

8.2 Capital

MOTION #6: Moved by P. Rentsch, seconded J. Van Alstine, to accept the reviewed Capital expenses for June (none), July (\$11,605.10) and August (none)

9. Committee Reports.

9.1 Finance

Auditor's Report – reviewed

Budget 2023, draft – reviewed. To be approved at a later date.

EAF Grant – All work has been completed. Final report reviewed and CEO will file with Employment and Social Development Canada.

9.2 Personnel, Administration and By-laws.

MOTION #7: Moved by F. Pinkney, seconded by J. Van Alstine to approved the revised Marketing/Communications Plan and revised Respect and Acknowledgement Declaration.

Strategic Service Plan will be revised and reviewed in October.

OMERS: will be offered to all staff with a start date of January 2023. CEO requested to set up a meeting to discuss administering requirements and responsibilities with the Town of Grand Valley CAO and Deputy Treasurer with J. Van Alstine and CEO.

9.3 Advocacy.

Library Build – Town of Grand Valley will need information regarding the size of the new library to be able to establish the land needed. This decision has been differed to 2023, when the new library board will be in place.

GV Fall Fair – September 23,24 & 25, 2022. The library has made craft kits using materials left over from programs for the fair members to give to children attending this year's event.

9.4 Strategic Planning.

Quarterly Strategic Plan Report Card – reviewed

9.5 Information Technology/Communications.

10. Chair Report.

11. CEO Report.

- Programs: ToddlerTime, StoryTime and Coffee/Tea and Conversation starts Friday, Sept. 16.

- After school programs start the week of October 18
- Collection: Two chromebooks added, purchased from the Town of Grand Valley.
 - Three Birdwatching Kits, purchased with Orica Canada donations will soon be available for check out.
- Patio/Solarium renovations have been completed
- 2 staff are now enrolled in the Mohawk College Library & Information Technician Diploma Course. The library will be hosting a student for 105 hours for the Library & Information Technician Diploma Course starting in October.
- Statistics reviewed, TD summer reading program logged 1,563 books on the Beanstalk App.
- Sent a letter to the GV and District Community Centre Board requesting a waiver of fees for library programs held at the Arena.
- OLA conference 2023 will be in-person, February 1 – 4th. The Board Member Boot Camp will be held virtually on February 4th.
- OLS Virtual Conference for Library Boards – Wednesday, September 21, 2021. Registration is through LearnHq.
- GV small business group will be providing bags with coupons or items donated from small businesses in the area. The library will be providing the bags and storing the bags for pick up. Every new resident will have the opportunity to pick up a bag.

12. New Business

13. Next meeting. Wednesday October 12, 2022. 7:15 p.m. McGinnis Room

14. Motion to adjourn. 8:30 p.m. J. Van Alstine.