

Grand Valley Public Library Board

Minutes: Wednesday January 10, 2023

Present:

Andrew Stirk, Chair, Township of Amaranth Rep.
Julie Van Alstine, Vice-chair
Amy Steele
Brennan Solecky
James Jonker, Town of Grand Valley Rep.
Dave Halls, Township of East Garafraxa Rep.
Joanne Stevenson, CEO, secretary/treasurer

Regrets:

Mary Hatch

1. Call to Order. CEO 7:00pm

2. Acknowledgement Statement

We [I] would like to acknowledge that we are on the the Haldimand Tract, land promised to the Haudenosaunee (**HOE day na shun ay**) people of Six Nations, which includes six miles on each side of the Grand River. This territory is the traditional territory of the Neutral, Anishnaabeg (**On ish KNOB eck**), and Haudenosaunee (**HOE day na shun ay**) Peoples.

3. Approval of the agenda

MOTION #1: Moved by A. Steele, seconded by A. Stirk, that the agenda be approved as amended

4. Declaration of any conflicts of interest.

None.

5. Minutes of the December 13, 2023 meeting.

MOTION #2: Moved by J. Van Alstine, seconded by D. Halls, that the agenda be approved as amended.

6. Business arising from the minutes.

6.1 Budget 2024

MOTION #3: Moved by J. Jonker, seconded by B. Solecky to accept the presented budget for 2024 for \$437,966.14. The CEO is directed to allocate from the 2023

surplus of \$28,171.52; \$18,000 for 2024 budget and \$10,171.52 to be transferred to the reserve account.

6.2 Recreational Master Plan Framework

CEO spoke with D. Tremblay from the Town of Grand Valley. M. Townsend and J. Allen will be creating the Recreational Master Plan and the Town of Grand Valley Council has requested that the library be included in the plan.

7. Call for nominations for Chair.

A. Stirk was nominated for Chair, no other nominations were received

8. Accept a motion that nominations be closed

MOTION #4: Moved by J. Jonker, seconded by J. Van Alstine that nominations be closed. A. Stirk accepted the nomination and agreed to stand as Chair for 2024.

9. Meeting over to Chair

10. Call for nomination for Vice-Chair

J. Van Alstine was nominated for Vice-Chair.

11. Accept a motion that nominations be closed

J. Van Alstine accepted the nomination and agreed to stand as Vice-Chair.

12. Correspondence

12.1 Donation, Karen Milburn for \$100.00

MOTION #5: Moved by J. Van Alstine, seconded by A. Steele to receive the correspondence.

13. Financial Report

Operating Account

13.1 Operating Expenses for December

13.2 2023 Financial Statement

MOTION #6: Moved by J. Jonker, seconded by D. Halls to accept the reviewed expenses for December (\$41,255.34) and the 2023 financial statement.

Reserve Account

13.3 Reserve Account

MOTION #7: Moved by A. Steele, seconded by B. Solecky to accept the reviewed financial statement for the reserve account

13.4 GIC Maturity February 10, 2024 & GIC Cashable March 9, 2024

MOTION #8: Moved by A. Steele, seconded by J. Jonker for the CEO to review short term GICs rates and reinvest monies into the best rate. CEO is also directed to invest \$20,000 into a new cashable GIC.

14. Committee Reports

Building Committee: Next meeting, virtual, Thursday January 18 at 6:00pm.

Personnel Committee: CEO performance review has been completed.

15. Chair Report

Laurelwoods Public School is interested in placing program information in their newsletter. A. Stirk will forward principals contact information.

D. Halls will reach out to the principal at the East Garafraxa Public School to forward contact information.

16. CEO Report

- Grand Valley Public Library is up for reaccreditation by the end of 2024.
- March Break Programs have been booked with 2 show for Birds of Prey, Fireside Munsch, Bumbling Bert and a Friday Public Skate. Arena has been booked and confirmed.
- CEO is looking for input from the Board in what content they would like for the 2023 Annual Report.
- HST rebate for July-December 2023 has been submitted.
- CEO presented the updated Strategic Report Card for the end of 2023.
- CEO presented the Statistics for 2023.
- Hot Water Tank has been replaced. Replacement of the recirculating pump may have to be considered in the future. Electrical is already in place if this is needed.
- New website: CEO has completed most of the edits for the new website. Review of the new website and alt text for the logos and pictures may need to be added. Library Board would like the phone number to be near the top of the page.
- CEO will be attending the OLA conference this month.

17. New Business

17.1 Policy review

MOTION #9: Moved by J. Jonker, seconded by D. Halls for the following reviewed policies be approved:

- Human Rights – Discrimination and Harassment Policy
- Prevention of Workplace Violence Policy
- Working Alone Policy
- Occupational Health and Safety.

17.2 East Garafraxa Council

East Garafraxa is making some changes to their representatives on different boards. D. Halls may not be the representative for East Garafraxa moving forward.

18. Next Meeting

Wednesday February 14, 2024 7:00pm McGinnis Room

19. Motion to adjourn

MOTION #10: Moved by D. Halls to adjourn. CARRIED