

Grand Valley Public Library Board

Minutes Wednesday March 20, 2024

Present:

Julie Van Alstine, Vice-chair
Amy Steele
Mary Hatch
James Jonker, Town of Grand Valley Rep.
Lenora Banfield, Township of East Garafraxa Rep.
Joanne Stevenson, CEO, secretary/treasurer

Regrets:

Andrew Stirk, Chair, Township of Amaranth Rep.
Brennan Solecky

1. Call to Order. CEO 7:00pm

2. Acknowledgement Statement

We [I] would like to acknowledge that we are on the the Haldimand Tract, land promised to the Haudenosaunee (**HOE day na shun ay**) people of Six Nations, which includes six miles on each side of the Grand River. This territory is the traditional territory of the Neutral, Anishnaabeg (**On ish KNOB eck**), and Haudenosaunee (**HOE day na shun ay**) Peoples.

3. Approval of the agenda

MOTION #1: Moved by A. Steele, seconded by M. Hatch, that the agenda be approved.

4. Declaration of any conflicts of interest.

None.

5. Minutes of the February 14 meeting.

MOTION #2: Moved by L. Banfield, seconded by M. Hatch, that the minutes of February 14, 2024 be approved.

6. Business arising from the minutes.

6.1 2023 Annual Report

MOTION #3: Moved by L. Banfield, seconded by J. Jonker, that the 2023 Annual Report be approved for distribution.

7. Correspondence

7.1 OLS Training Bulletin Reminder, email, Feb. 29.

7.2 OLS Board Assembly Announcement, email, Mar. 4.

7.3 BDO Canada Limited, Liquidation of the Library Services Centre Inc.

MOTION #4: Moved by A. Steele, seconded by M. Hatch to receive the correspondence.

8. Financial Report

Operating Account

8.1 Operating Expenses for February

MOTION #5: Moved by A. Steele, seconded by L. Banfield to accept the reviewed expenses for February (\$49,472.84).

Reserve Account

8.2 Reserve Account

MOTION #6: Moved by J. Jonker, seconded by M. Hatch to accept the reviewed financial statement for the reserve account.

9. Committee Reports

10. Chair Report

11. CEO Report

- Requested donation from Orica - \$3,000
- Organizing a Board Training Day with Orangeville and Caledon Public Library; L. Banfield & A. Steele could possibly attend.
- In the process of organizing a training day for the staff. CEO requests permission from the board to close the library on a Monday to allow all staff to attend a training day. Possible topics: Customer Service, Readers' Advisory and Truth & Reconciliation.

MOTION #7: Moved by L. Banfield, seconded by M. Hatch, that the library be closed for a staff training day.

- Completed Registered Charity Information Return
- March Break Programs: Birds of Prey 2 shows attendance 100 & 115,
 - Fireside Munsch – Storytelling of 4 Robert Munsch books, attendance 69,

- Bumbling Burt Magic Show - 75
- CEO attending: Building a Functional Library Program Design on Zoom, March 25th @ 12:00pm. J. Van Alstine and M. Hatch will also attend.
- Annual Institute on the Library as Place 2024, dates Monday June 17- Tuesday June 18 in Mississauga at the newly renovated Hazel McCallion Central Library. J. Van Alstine may attend.
- Quote(s) – painting boardroom, foyer. Board requests 2-3 quotes.
- CPen - purchased 2 CPens to help readers. A. Steele suggested a promotion in video format of materials available to borrow.
- Rogers has sent new hotspots. CEO is in the process of setting up new devices(inseego) as the old hotspots(MiFi) are returned.
- Carpets will be cleaned on April 1st (Easter Monday).

12. New Business

12.1 Cantook – French eBooks & eAudiobooks

MOTION #8: Moved by L. Banfield, seconded by A. Steele to purchase the Cantook Libraries platform for the Grand Valley Public Library

12.2 Staff recognition

Karen Lee was recognized by the Board for 5 years of service.

12.3 Technology Plan & Policy

MOTION #9: Moved by B. Solecky, seconded by J. Jonker to accept the reviewed/revised Technology Plan & policy.

12.4 Lions Club Duck Day, Saturday, May 25. M. Hatch will attend

12.5 Book Sale, Tuesday May 21 – Sunday May 26, L. Banfield & A. Steele will help move books on May16th, J. Van Alstine & M. Hatch will set up.

13. Next Meeting

Wednesday April 10, 2024 7:00pm McGinnis Room

14. Motion to adjourn

MOTION #10: Moved by J. Jonker to adjourn at 7:45pm. CARRIED