

Wednesday September 13,
2023

Grand Valley Public Library Board Minutes

Present:

Andrew Stirk, Chair, Township of Amaranth Rep.

Julie Van Alstine, Vice-chair

Mary Hatch

Brennan Solecky

Amy Steele

James Jonker, Town of Grand Valley Rep.

Dave Halls, Township of East Garafraxa Rep.

Joanne Stevenson, CEO, secretary/treasurer

1. **Call to order** 7:00 p.m.
2. **We [I]** would like to acknowledge that we are on the the Haldimand Tract, land promised to the Haudenosaunee (**HOE day na shun ay**) people of Six Nations, which includes six miles on each side of the Grand River. This territory is the traditional territory of the Neutral, Anishnaabeg (**On ish KNOB eck**), and Haudenosaunee (**HOE day na shun ay**) Peoples.
3. **Approval of the agenda.**
MOTION #1: Moved by D. Halls, seconded by J. Jonker, that the agenda be approved.
4. **No declaration of any conflicts of interest at this time.** None
5. **Minutes of the June 14, 2023 meeting.**
MOTION #2: Moved by M. Hatch, seconded by J. Jonker, that the minutes of the June 14, 2023 meeting.
6. **Business arising from the minutes.**
OLS Broadband Connectivity – Internet and Firewall upgrade has been completed. OLS will reimburse the Library for the Firewall upgrade as it is part of a capital expense included in this funding.
7. **Correspondence.**
 - 7.1 Dufferin County: Community Grant Funding, received \$3,000 for the “Let’s get Cooking” program to start in October.
 - 7.2 FOPL Summer Update, email
 - 7.3 OLS Training Bulletin, email – Board Training, September 28, 6pm-8pm, register on LearnHq

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8. Financial Report.

8.1 Operating

MOTION #3: Moved by D. Halls, seconded by M. Hatch, to accept the reviewed operating expenses for June (\$24,926.50), July (\$33,714.81) and August (\$37,638.15).

MOTION #4: Moved by B. Solecky, seconded by J. Jonker, to accept the 2nd quarterly financial report for 2023.

8.2 Reserve Fund Account

MOTION #5: Moved by B. Solecky, seconded by D. Halls, to accept the July and August financial statement for the Reserve Account.

9. Committee Reports.

10. Chair Report.

11. CEO Report.

- Annual Institute Report Highlights: new builds focus on Low Carbon builds, open spaces and outdoor spaces.
- Summer programs: well attended, down a bit from 2022.

Regular program starting soon:

- Coffee/Tea & Connections, Storytime & ToddlerTime, starting September 22
- After school programs start the first week of October
- Let's get cooking, 26 children registered within 2 days. Will be running 2 classes per week (Mondays & Wednesdays) to accommodate the amount of children registered (six still on waiting list. Grand Valley Home Hardware has donated some of the kitchenware needed and the library purchased the remaining items. D. Halls will donate 4 boxes for storing these items.
- Home Alone – 10 registered, 3 waiting list
- Book Club – full within hours, planned for the next 8 months
- Adult programming this fall – Lavendar day, table arrangement, charcuterie boards. There will be a cost to these programs from \$20-50, for cost recovery.

- Historical Society requested space for a Silent auction which I approved
- Participating in the IPM, Sept. 19 – Sept 23. S. McTaggart and CEO will be at the booth on September 19th with Shelburne Public Library and Orangeville Public Library on the remaining days.
- M. Ellis was hired as a permanent part-time employee.
- Open house – Caledon East Community complex – Saturday, September 16 2pm-3pm
- Air Conditioner has been repaired, the library did not close during this time.

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12. New business.

12.1 MOTION #6: Moved by D. Halls, seconded by B. Solecky, be it resolved that: Grand Valley Public Library Board proceed in closed session in order to address a matter pertaining to:

Personal matters about an identifiable individual, including Board Members of Library Personnel at approximately 7:39pm.

MOTION #7: Moved by B. Solecky, seconded by J. Van Alstine, be it resolved that: Grand Valley Public Library Board rise and report at 7:59pm

The CEO will proceed as directed in the closed session.

12.2 Marketing & Communication Plan

MOTION #8: Moved by J. Jonker, seconded by J. Van Alstine, that the revised Marketing & Communications Plan be approved.

12.3 Goals of the Library Board

Goals of the Library Board have been updated for 2023/2024.

12.4 Timeline

Committee established for research for a library build: A. Steele, B. Solecky, A. Stirk, J. VanAlstine & CEO

Rebranding of the Library Logo to be considered within the next 3 years.

12.5 Fundraising – Silent Auction – to be held fall 2024, planning to start June 2023

12.6 Budget 2024 – CEO to prepare draft budget for October Board meeting, highlighting changes with notes

12.7 Fall Fair Booth – Advocacy – J. Van Alstine & S. McTaggart to be at the library booth on Saturday, September 23 from 11 -6 and J. Stevenson to be at the Library booth on Sunday September 24.

13. Next meeting. Wednesday October 11, 2023. 7:00 p.m. McGinnis Room.

14. Motion to adjourn. 8:57 p.m. J. Van Alstine