

## Grand Valley Public Library Board

Minutes: Wednesday June 12, 2024

### Present:

Julie Van Alstine, Vice-chair  
Amy Steele  
Mary Hatch  
James Jonker, Town of Grand Valley Rep.  
Lenora Banfield, Township of East Garafraxa Rep.  
Joanne Stevenson, CEO, secretary/treasurer

### Regrets:

Andrew Stirk, Chair, Township of Amaranth Rep.  
Brennan Solecky

#### 1. Call to Order. 6:55pm

#### 2. Acknowledgement Statement

We [I] would like to acknowledge that we are on the the Haldimand Tract, land promised to the Haudenosaunee (**HOE day na shun ay**) people of Six Nations, which includes six miles on each side of the Grand River. This territory is the traditional territory of the Neutral, Anishnaabeg (**On ish KNOB eck**), and Haudenosaunee (**HOE day na shun ay**) Peoples.

#### 3. Approval of the agenda

**MOTION #1:** Moved by A. Steele seconded by J. Jonker, that the agenda be approved.

#### 4. Declaration of any conflicts of interest.

None.

#### 5. Minutes of the May 8, 2024 meeting.

**MOTION #2:** Moved by A. Steele seconded by M. Hatch, that the minutes of May 8, 2024 be approved.

#### 6. Business arising from the minutes.

**6.1 Duck Day Race:** CEO, S. McTaggart and M. Hatch managed the booth at the park, the library made and gave out buttons, promoted summer programs and ran a bubble machine to attract people. A book draw was also held.

**6.2 Book Sale:** Tuesday, May 21 – Sunday, May 26, proceeds from the sale \$492.25. Five boxes of books were sent to Better World Books.

**6.3 Silent Auction:** J. Van Alstine, CEO, M. Hatch and A. Steele will deliver letters to possible donors at the end of August/September. Silent Auction will be held October – November.

**6.4 Service Ontario:** CEO, J. Van Alstine and L. Banfield attended virtual meeting on May 27 with Service Ontario. A report was distributed to Library Board members.

**6.5 Library Survey:** Survey will be held from June to the end of July.

## **7. Correspondence**

None

## **8. Financial Report**

### **Operating Account**

**8.1** Operating Expenses for May 2024.

**MOTION #3:** Moved by L. Banfield, seconded by J. Jonker to accept the reviewed expenses for May (\$33,178.98).

### **Reserve Account**

**8.2** Reserve Account

**MOTION #4:** Moved by A. Steele, seconded by J. Jonker to accept the reviewed financial statement for the reserve account.

## **9. Committee Reports**

Building Committee next meeting August 8<sup>th</sup> @ 6:00pm

## **10. Chair Report.** None

## **11. CEO Report**

Canada Summer Jobs Position for Children's Program is Janiyah Williams. Her start date was June 3<sup>rd</sup>. Position is 12 weeks for 30 hours per week. Summer programs will start the first week of July.

School visits have started the first week of June.

The Library had one program on June 8<sup>th</sup>: Picture books and Pedicures. Pedicures were done by Beauty Bar on Main staff.

The Library has received grant money from Greenwood Family Fund through Dufferin Community Foundation for the amount of \$15,000 (\$7,500 for the next two years for children's programs)

Attended training:

- “Backup: How Co-workers should provide backup”, some staff also attended this training
- Navigating Good Governance
- Unattended kids: How to talk to parents about their children’s behaviour

Attending Annual Institute Library as Place on June 17 & June 18 in Mississauga with J. Van Alstine.

The new ILLO system training will begin August/September for Admin. Staff and Admin training will begin September/October. November the system will go live and no new orders will be able to be placed in the old VDX system.

The new Town of Grand Valley website new live projected date is July.

Requesting Library board to consider changing date or cancelling the Library Board meeting in April 2025.

Statistics for the 2<sup>nd</sup> quarterly will be uploaded to dropbox the beginning of July for review.

Purolator’s Food Bank Program (June 2 – June 11): The library has red bags for anyone in the rural areas to participate in the program. The library is also a drop off for filled bags. This program had great participation throughout the community. To date 384 bags of food (over 6,280 lbs of food), and the library is still receiving bags of food from the community from those who missed the pickup date.

Grand Valley Agricultural Society Raffle Draw: Tickets will be available at the library.

Town of Grand Valley is doing a HR program review. CEO is to have a meeting with the consultant Thursday, June 20.

## **12. New Business**

**12.1** strategic plan report card: updated for 2024.

**12.2** Painting quotes: received quotes from Blueline Home Services and Home Inspirations Painting

**12.3** Land use/Needs discussion for the Town of Grand Valley, June 17<sup>th</sup>. J. Jonker will attend the meeting and represent the Library. CEO to prepare a report for J. Jonker to highlight the needs of a new library.

**12.4** Pandemic Influenza Preparedness Policy

**12.5** Privacy/CASL – Access to information & Protection of Privacy and Electronic messages under CASL

**12.6** Marketing & Communications plan

**MOTION #5:** Moved by A.Steele, seconded by J. Jonker to accept the reviewed/revised

Wednesday June 12, 2024

Pandemic Influenza Preparedness Policy, Privacy/CASL – Access to information & Protection of Privacy and Electronic messages under CASL and Marketing & Communications plan.

**13. Next Meeting**

Wednesday September 11, 2024 7:00pm McGinnis Room

**14. Motion to adjourn**

**MOTION #6:** Moved by L. Banfield to adjourn at 7:34\_pm. CARRIED