

Grand Valley Public Library Board Minutes

Wednesday, December 13, 2023

Present:

Andrew Stirk, Chair, Township of Amaranth Rep.
Julie Van Alstine, Vice-chair
Amy Steele
Mary Hatch
Dave Halls, Township of East Garafraxa Rep.
James Jonker, Town of Grand Valley Rep.
Joanne Stevenson, CEO, secretary/treasurer

Regrets:

Brennan Solecky

1. **Call to order** 7:03 p.m.
2. **We [I]** would like to acknowledge that we are on the the Haldimand Tract, land promised to the Haudenosaunee (**HOE day na shun ay**) people of Six Nations, which includes six miles on each side of the Grand River. This territory is the traditional territory of the Neutral, Anishnaabeg (**On ish KNOB eck**), and Haudenosaunee (**HOE day na shun ay**) Peoples.
3. **Approval of the agenda.**
MOTION #1: Moved by D. Halls, seconded by M. Hatch, that the amended agenda be approved.
4. **Declaration of any conflicts of interest.** None
5. **Minutes of the October 11, 2023 meeting.**
MOTION #2: Moved by J. Van Alstine, seconded by A. Steele, that the minutes of the October 11th, 2023 meeting be approved.
6. **Business arising from the minutes.**
 - 6.1 Budget 2024 – draft 2: Library Board would like to review financials for 2023, final approval differed to January 2024.
 - 6.2 Book Sale: revenue from the book sale was \$614.50
7. **Correspondence.**
 - 7.1 OLS Fall Newsletter, email (October 20).
 - 7.2 Resolution, Town of Grand Valley re: community Centre Rental Fee Waiver application (October 30) The Library may booked the Community Centre at no charge for programs.
 - 7.3 East Luther Grand Valley Historical Society: Thank you letter for displaying silent auction at the library.
 - 7.4 Donation from Amy Steele for \$200
 - 7.5 Donations received from the Grand Valley Lions Club for \$250 for programming; Ilse Birkholtz for \$200; Dufferin County RTOERO for \$250 for adult/senior's programming.**MOTION #3:** Moved by A. Steele, seconded by J. Jonker, that the correspondence be received.

8 Financial Report.

8.1 Operating: Expenses for October \$36,416.64, expensed for November \$28277.62

MOTION #4: Moved by A. Steele, seconded by J. Jonker, to accept the reviewed expenses.

8.2 Reserve Fund Account

MOTION #5: Moved by J. Jonker, seconded by J. Van Alstine, to accept the reviewed financial for the reserve fund account.

9 Committee Reports.

Library Build Committee reported on the meeting held on November 23, 2023. CEO is to reach out to the Town of Grand Valley regarding the draft Recreational Master Plan Framework presented to the Town of Grand Valley Council.

10 Chair Report.

Laurelwood Public School Parent Committee showed concerns about afterschool programming start times.

11 CEO Report.

- Community is expressing gratitude towards the library for supporting community initiatives: produce market, Hamper and Angel Tree program, and community groups silent auctions.
- A new employee started October 30, Paula Cornish
- Moneris debit machine has been upgraded, the CEO established guidelines for usage.
- CEO has been working on the new website.
- Canada Summer Jobs Grant and the Connectivity Grant have been applied for.
- CEO attended webinars for training on the OLS Valuing Ontario Libraries Toolkit, Preparing Accessible PDF documents.
- CEO and 3 staff attended Workplace Inclusion for Gender & Sexual Diversity (2SLGBTQI) training by Egale Canada.
- The old AWE station needs to be replaced, CEO will price at the OLA conference and will also investigate pricing for Play touch tables.

12 New business.

12.1 Reference Service Policy

Planning Policy

MOTION #6: Moved by A. Steele, seconded by M. Hatch to accept the review policies as written.

12.2 Library Water Heater needs replacing. CEO is to receive two quotes and decide on the contractor based on the price.

12.3 Energy Kits – Dufferin County issued a Media Release stating the Grand Valley Public Library will have these kits to distribute on December 15th, 2023. A. Stirk, will send email to Dufferin County requesting more information and to contact CEO as the library has not been approached at this time.

13. Next meeting. Wednesday January 10, 2024. 7:00 p.m. McGinnis Room.

14. Motion to adjourn. 8:59 p.m. J. Van Alstine