

Grand Valley & District Medical & Dental Board
June 20, 2016 at 10:00 a.m. at the Grand Valley Municipal Office
MINUTES

In attendance: Jane Aultman, John Ince, Frances Pinkney, Elizabeth Taylor, Rick Taylor, Jeff Bunn

Regrets: Heather Foster

1. Call to Order by the Chair

The Chair called the meeting to order at 10:00 a.m.

2. Declaration of Pecuniary Interest or Conflict of Interest

There were no declarations of pecuniary interest or conflicts of interest.

3. Approval of Agenda

3.1. June 20, 2016

The agenda was amended to include plumbing issues and the annual fire compliance at the facility.

#2016-06-01

Moved By: E. Taylor

Seconded By: F. Pinkney

BE IT RESOLVED THAT the agenda dated Monday, June 20, 2016 b approved as amended.

Carried.

4. Approval of Meeting Minutes

4.1. May 9, 2016

#2016-06-02

Moved By: F. Pinkney

Seconded By: E. Taylor

BE IT RESOLVED THAT the minutes of the meeting held May 9, 2016 be adopted as circulated.

Carried.

5. Business arising from Minutes

There was no business arising from the minutes.

6. In-Camera

#2016-06-03

Moved By: F. Pinkney

Seconded By: E. Taylor

BE IT RESOLVED THAT the Board proceed in closed session in order to address a matter pertaining to:

1. Personal matter about an identifiable individual, including municipal or local board employees.
 - a. Medical Centre Maintenance Staff
 - b. Lower Level Rental Space Lease

At 10:10 a.m.

Carried.

#2016-06-04

Moved By: F. Pinkney

Seconded By: E. Taylor

BE IT RESOLVED THAT the board rise and report at 10:25 a.m.

Carried.

#2016-06-05

Moved By: F. Pinkney

Seconded By: R. Taylor

BE IT RESOLVED THAT the lease for Active PhysioCare be approved and accepted, as presented.

Carried.

The Board requested that the Secretary invite the new tenant to the September board meeting.

7. Deputation/Presentation

There was no deputations or presentations.

8. Unfinished Business

8.1. Front Entrance

The Board inquired to the status of the railing at the front of the building. The Secretary noted that the contractor indicated a two week arrival time. The Board asked the Secretary to follow up with the contractor.

8.2. Request for Quote – Barrier Free Washroom Retrofit

- 8.2.1. Zehr Levesque Inc.
- 8.2.2. CCS Construction Group Inc.
- 8.2.3. GRC Services
- 8.2.4. Massive Devcon Corporation

Quote Summary:

Zehr Levesque Inc.	\$24,140.00 (+HST)
CCS Construction Group Inc.	\$23,030.01 (HST Included)
GRC Services	\$30,873.33 (+HST)
Massive Devcon Corporation	\$38,900.00 (+HST)

The Board received and discussed the quotes. After further investigation it was noted that the building is already in compliance with accessibility requirements and that no further renovations would be required to meet legislated requirements. The Secretary was directed to notify the tenants that the project would not be going forward at this time.

8.3. Parking Lot Fence Board Replacement

Board member John Ince noted that the back fence board in the parking lot were in need of repair. Mr. Ince offered that he would fix the boards and submit any expenses incurred to the Secretary for payment.

9. New Business

9.1. Plumbing

The Board was informed that there had been plumbing issues effecting the tenants of the building. It was noted that tree roots have previously caused issues with the plumbing. The Board discussed having the tree removed, but decided to wait until a camera inspection was completed.

9.2. Annual Fire Compliance

Chairperson Jane Altman explained that the annual fire compliance was due for the facility. As the Chairperson's company is responsible for the annual fire compliance inspection, she noted that at the next meeting of the board she would declare a pecuniary interest with respect to the accounts payable.

10. Correspondence

There was no correspondence.

11. Treasurer's Report

11.1. Accounts Payable Feb & March \$11,706.23

#2016-06-06

Moved By: E. Taylor

Seconded By: J. Ince

BE IT RESOLVED THAT Accounts Payable presented to the Board in the amount of \$11,706.23 for April, May and June 2016 be approved.

Carried.

11.2. Budget Variance Report

12. Confirm Proceedings

#2016-06-07

Moved By: J. Ince

Seconded By: E. Taylor

BE IT RESOLVED THAT leave be given to confirm the proceedings of the Grand Valley and District Medical & Dental Board.

Carried.

13. Meeting Adjournment and Next Meeting Date

#2016-06-08

Moved By: E. Taylor

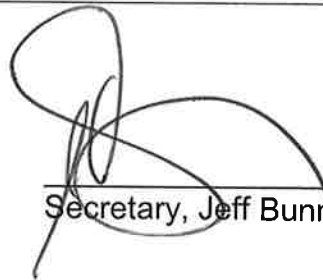
Seconded By: J. Ince

BE IT RESOLVED THAT we do now adjourn this meeting of the Board to meet again on September 12, 2016 at 10:00 a.m. or at the call of the Chairperson.

Carried.



Chairperson, Jane Aultman



Secretary, Jeff Bunn