

Grand Valley Public Library Board

Minutes: Wednesday February 12, 2025

Present:

Julie Van Alstine, Vice-chair
Amy Steele
Brennan Solecky
Andrew Stirk, Chair, Township of Amaranth Rep.
James Jonker, Town of Grand Valley Rep.
Lenora Banfield, Township of East Garafraxa Rep.
Joanne Stevenson, CEO, secretary/treasurer

Regrets:

Mary Hatch

1. Call to Order. 7:00pm (Hybrid Meeting)

2. Land Acknowledgement

We [I] would like to acknowledge that we are on the the Haldimand Tract, land promised to the Haudenosaunee (**HOE day na shun ay**) people of Six Nations, which includes six miles on each side of the Grand River. This territory is the traditional territory of the Neutral, Anishnaabeg (**On ish KNOB eck**), and Haudenosaunee (**HOE day na shun ay**) Peoples.

3. Approval of the agenda

MOTION #1: Moved by A. Steele seconded by B. Solecky, that the agenda be approved.

4. Declaration of any conflicts of interest.

None.

5. Minutes of the January 8, 2025 meeting.

MOTION #2: Moved by J. Jonker, seconded by L. Banfield, that the minutes of January 8, 2025 be approved.

6. Business arising from the minutes.

6.1 Policies

- Occupational Health and Safety

- Human Rights – Discrimination and Harassment Policy
- Prevention of Workplace Violence Policy
- Working Alone Policy

MOTION #3: Moved by J. Jonker, seconded by A. Steele to approve the following reviewed policies.

- Occupational Health and Safety
- Human Rights – Discrimination and Harassment Policy
- Working Alone Policy

Prevention of Workplace Violence Policy will be revised to review at the March Library Board Meeting.

7. Correspondence

7.1 OLS Learn HQ Training Bulletin, email January 9, 2025

7.2 FOPL Winter Advocacy Updates, email January 23, 2025

7.3 Grand Valley Lion's Club Donation, \$750.00 for Tween Dance

MOTION #4: Moved by B. Solecky, seconded by L. Banfield to receive the correspondence.

8. Financial Report

Operating Account

8.1 Operating Expenses for January

MOTION #5: Moved by J. Van Alstine, seconded by L. Banfield to accept the reviewed expenses for January (\$43,719.84).

Reserve Account

8.2 Reserve Account

MOTION #6: Moved by J. Jonker, seconded by A. Steele to accept the reviewed financial statement for the reserve account.

8.3 GIC renewals / Reserve Fund Investments

MOTION #7: Moved by L. Banfield, seconded by J. Jonker to direct the CEO invest the Matured GICs, principle and interest to a 6 month GIC.

A. Stirk spoke to ONE Investments at the ROMA Conference. Library Board members are interested in attending a meeting with ONE Investment. A. Stirk to coordinate.

8.4 Grand Valley Public Library Budget 2025

Budget was approved by the Town of Grand Valley for \$469,962.13.

East Garafraxa approved the 2025 Library Budget on February 11, 2025.

8.5 Audit Report 2023

MOTION #8: Moved by A. Steele, seconded by B. Solecky to receive the 2023 Audit Report

9. Committee Reports. None

10. Chair Report

11. CEO Report

- CEO presented the 2024 Annual Report. The Annual Report will be distributed with amendments
- CEO and S. McTaggart attended the OLA Super Conference: Building Bridges January 29- February 1, 2025.
- Programs Update: programs are well attended and do not run on no bus days.
- Staff and CEO will be taking a course “Mental Health in the Workplace for Employees” and the CEO will also be taking “Mental Health in the Workplaces (people leader version)”
- Water fountain will be replaced with a water fountain/water bottle filler.

12. New Business

12.1 Gift Acceptance Policy. Deferred

12.2 Closed Session

MOTION #10: Moved by J. Jonker, seconded by A. Steele, be it resolved that:

Grand Valley Public Library Board proceed in closed session in order to address a matter pertaining to:

Personal matters about an identifiable individual, including Board Members of Library Personnel at approximately 7:34pm.

MOTION #11: Moved by J. Jonker, seconded by A. Steele, be it resolved that:

Grand Valley Public Library Board rise and report at 8:33pm.

CEO is to contact the consultant as directed by the Library Board.

13. Next Meeting

Wednesday February 12, 2025

Wednesday March 12, 2025 7:00pm McGinnis Room

14. Motion to adjourn

MOTION #10: Moved by J. Van Alstine to adjourn at 8:35pm. CARRIED