

## Grand Valley Public Library Board Meeting

### Present:

Andrew Stirk, Chair, Township of Amaranth Rep.  
 Julie Van Alstine, Vice-chair  
 Amy Steele  
 Mary Hatch  
 James Jonker, Town of Grand Valley Rep.  
 Dave Halls, Township of East Garafraxa Rep.  
 Joanne Stevenson, CEO, secretary/treasurer

### Regrets:

Brennan Solecky

1. **Call to order** 7:06 p.m.
2. **We [I]** would like to acknowledge that we are on the the Haldimand Tract, land promised to the Haudenosaunee (**HOE day na shun ay**) people of Six Nations, which includes six miles on each side of the Grand River. This territory is the traditional territory of the Neutral, Anishnaabeg (**On ish KNOB eck**), and Haudenosaunee (**HOE day na shun ay**) Peoples.
3. **Approval of the agenda.**  
**MOTION #1:** Moved by J. Van Alstine, seconded by D. Halls, that the agenda be approved.
4. **No declaration of any conflicts of interest at this time.**
5. **Minutes of the February 7, 2023 meeting.**  
**MOTION #2:** Moved by J. Van Alstine, seconded by M. Hatch, that the minutes of the February 7, 2023 meeting.
6. **Business arising from the minutes.**
7. **Correspondence.**
  - 7.1 FOPL, - email, Board and Working Group Vacancies
  - 7.2 Township of Grand Valley – email, Resolution, GVPL budget approval
  - 7.3 Township of East Garafraxa – email, Resolution of GVOK budget approval
  - 7.4 Township of East Garafraxa – signed contract agreement**MOTION #3:** Moved by J. Van Alstine, seconded by M. Hatch, that the correspondences be received.
8. **Financial Report.**  
**Operating.**

**8.1 MOTION #4:** Moved by D. Halls, seconded by A. Steele, to accept the reviewed operating expenses for February. (\$31,942.64)

### **Reserve Fund Account**

**8.2 MOTION #5:** Moved by A. Steele, seconded by J. Van Alstine, to receive the financial statement for the Reserve Fund Account for February.

## **9. Committee Reports.**

### **9.1 Finance.**

Royal Bank Financial Consultant recommended purchasing a cashable GIC for the remaining balance in the Reserve Fund Account.

**MOTION #6:** Moved by A. Steele, seconded by D. Halls to approve the CEO to purchase \$45,000 cashable GIC.

### **9.2 Personnel, Administration and By-laws.**

- Board Governance Policy
- Human Rights – Discrimination and Harassment Policy
- Prevention of Workplace Violence Policy
- Working Alone Policy
- Occupational Health and Safety

Library Board has directed the CEO to revise policies as discussed to be finalized and approved at the April meeting.

Library Board directed the CEO, to enquire how the Town of Grand Valley handles Human Rights complaints and where the records are filed, to update the Human Rights Policy.

### **9.3 Advocacy.**

### **9.4 Strategic Planning.**

### **9.5 Information Technology/Communications.**

## **10. Chair Report.**

Electronic Transfer Payments can be made to the library from the Township of Amaranth. Informal Special Board Meeting in July to discuss Board Goals and Timelines.

## **11. CEO Report.**

- Programs:
  - Babytime (Toddler time)
  - StoryTime
  - Coffee/Tea & connections
  - CocoaClub
  - Snacks 'n Crafts

Tween programs

Seniors Exercise- Strength in Motion, class starting on Wednesdays, instructor donating time

**March Break Programs:** Home Alone Course, Craig Douglas Juggler, Kids Bingo, DuffleBag Theatre, Lego, Tween Youth Night (cupcake wars), Hands on Exotic, Storytime(Stuffy Sleep Over), Free Skate – Friday, 12-2

- Applied for the Food for Thought, Dufferin Community Foundation Grant for \$3,000, for the Fall Cooking Classes
- Applied for \$500 Gift Certificate from First Book Canada & TD Bank Group to purchase books to give to children, Kindergarten – Grade 6

## **12. New business.**

A.Steele brought forward the request to the town for the need of more senior programming in the community. Library Staff, Board and CEO to research, to determine the needs/wishes of the seniors in the community in 2023. The Library Board will take this in consideration, when planning the budget for 2024.

J. Jonker enquired about the GVPL Strategic Plan, “Inspired Opportunities”. Short discussion on possible needs/requirements for a new building.

**13. Next meeting.** Wednesday April 12, 2023. 7:00 p.m. McGinnis Room.

**14. Motion to adjourn.** 9:07 p.m. J. Van Alstine.